



VOLUNTEER OPPORTUNITY

Board of Director Opportunities

About Us

Hospice Halifax is a compassionate and supportive community of staff members, volunteers, and donors dedicated to making dying and living as comfortable and meaningful as possible at the end of life. Our 10-bed hospice residence is an inclusive space where individuals and their families receive personalized and dignified end-of-life care.

Learn more at hospicehalifax.ca/about

About the Opportunity

Hospice Halifax is seeking passionate, committed, and values-aligned individuals to join our Board of Directors on a volunteer basis. As a governance board, directors provide oversight, strategic direction, and stewardship to support Hospice Halifax's mission and long-term sustainability.

Duties and Responsibilities

As a member of the Board of Directors, responsibilities include:

- Ensuring Hospice Halifax's vision and mission are advanced through sound governance, policy direction, and strategic oversight.
- Ensuring the organization complies with its governing documents and all applicable federal, provincial, and municipal laws and regulations.
- Participating in strategic planning and monitoring progress against the strategic plan and performance measures.
- Hiring, supporting, and evaluating the Executive Director.
- Approving the annual operating budget and capital expenditures, with oversight supported through a finance subcommittee as appropriate.
- Holding fiduciary responsibility and acting in the best interests of Hospice Halifax, as delegated through the Charter and Bylaws.
- Reviewing fundraising and administrative costs annually to ensure resources are used effectively and responsibly.
- Developing and maintaining a Board Policy Manual, including policies related to board ethics, discipline, governance practices, Executive Director–Board relationships, and key governance areas (e.g., strategic and financial planning, financial oversight, asset protection, and fundraising).
- Supporting the Executive Director through active listening, wise counsel, and volunteering time as appropriate.
- Acting as ambassadors for Hospice Halifax by communicating with the community and, where appropriate, seeking input to inform Board decision-making.

Directors are expected to uphold confidentiality and comply with Hospice Halifax's Conflict of Interest policies.

Priority Skills

We are in particular need of individuals with experience in the following domains:

- Governance
- Financial management
- Fund development
- Capital campaigns

How to Apply

Hospice Halifax is committed to fostering a diverse and inclusive organizational culture. We welcome and encourage applicants who are BIPOC, LGBTQ2S+, and persons with (dis)abilities to self-identify in their cover letter, should they wish to do so.

Please forward a cover letter expressing your interest and resume to opportunities@hospicehalifax.ca and reference "Board of Directors" in the subject line of the email. Applications should be received by April 10, 2026.